

MEMORANDUM OF DELEGATION

CONTRACT AUTHORITY

To: Sarah E. Kaatz, Director
Office of Research Ethics

Pursuant to Iowa State University's Contracting Authority Policy, the President of Iowa State University has delegated to me as Senior Vice President for Operations and Finance authority to sign contracts on behalf of Iowa State University except for matters for which the Board of Regents has retained authority. The Contracting Authority Policy also permits me to delegate my authority to others.

I authorize you to sign contracts for the following on behalf of Iowa State University subject to the limitations below:

1. Contracts and agreements to use human subject research data owned by others.
2. Inter-institutional agreements setting forth which entity's Institutional Review Board, Institutional Animal Care and Use Committee, or other research review committees will review and have oversight of a collaborative project in which the institutions are participating.
3. Certifications regarding the maintenance and protection of human subjects research data.
4. Certifications and other documents submitted to the Directorate of Defense Trade Controls relating to export control matters

I further authorize you to re-delegate your authority to others within the Office of Research Ethics.

Your authority is limited as follows:

1. You may not sign a contract or agreement if it contains a clause requiring ISU to pay any funds or if ISU will be receiving any funds.
2. You may not sign a contract or agreement for use of human subject research data if it is with a federal agency.
3. You may not sign any contract that you have been instructed not to sign.

This delegation supersedes the delegation issued to you on June 21, 2016 and shall be effective so long as you remain in your position as Director, Office of Research Ethics unless revoked sooner by the President of Iowa State University, by me, or by my successor.

Signed this 4th day of April, 2022



Pamela Elliott Cain
Senior Vice President for Operations and Finance

cc: Office of University Counsel